



Project Management Introduction

Duration: 35 hours

Class size: Up to 24

Languages: English/Spanish/Portuguese

Description: The complex nature of today's projects demands Project Management skills, which are learned and nurtured progressively over time. This course offers an introduction to the latest PM tools and techniques, with a pragmatic approach aligned with PMI's PMBOK® Guide, 3rd Edition.

Contents:

1. Benefits of Project Management
2. PMBOK Structure & Terminology
3. Project Constraints
4. Project Manager Capabilities
5. Organizational Structure
6. Project Start-up
7. Project Charter
8. Stakeholders
9. Managing Change
10. Scope Definition Process
11. Work Breakdown Structure
12. Team Development
13. Project Planning and Scheduling
14. Resource Determination and Leveling
15. Estimating
16. Critical Path
17. Quality Management
18. Communication Plan
19. Risk Analysis
20. Monitoring Variances
21. Earned Value
22. PM Competency Models
23. Procurement
24. Contracts